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PRE-QUALIFICATION OF SUPPLIERS AND SERVICE PROVIDERS FOR 2024/2027

The All Africa Conference of Churches (AACC) is in the process of pre-qualifying suppliers for provision of various goods and services for the period 2024/2027 financial years.

Current suppliers and service providers who wish to be retained in the register should also apply.

CATEGORY A: PREQUALIFICATION FOR SUPPLY AND DELIVERY OF GOODS	
Tender Reference Number	Item Description
AACC/PRE/2024/G1	Supply and delivery of designed and printed materials (brochures etc)
AACC/PRE/2024/G2	Supply and delivery of drinking water
AACC/PRE/2024/G3	Supply and delivery of all office stationery
AACC/PRE/2024/G4	Supply and delivery of computers and accessories (printers, scanners, photocopiers, cameras etc)
CATEGORY B: PREQUALIFICATION FOR PROVISION OF SERVICES	
AACC/PRE/2024/S5	Provision of air tickets and travel insurances
AACC/PRE/2024/S6	Provision of translation and interpretation services - English and French
AACC/PRE/2024/S7	Provision of editors and publishers - English and French
AACC/PRE/2024/S8	Provision of rapporteurs - French and English
AACC/PRE/2024/S9	Provision of computer and accessories (printers, scanners, photocopiers, cameras etc) maintenance services
AACC/PRE/2024/S10	Provision of local transport, airport transfers and taxi services
AACC/PRE/2024/S11	Provision of repair and maintenance services-electrical works
AACC/PRE/2024/S12	Provision of fumigation and pest control services
AACC/PRE/2024/S13	Provision of repair and maintenance services-painting works
AACC/PRE/2024/S14	Provision of security and alarm back-up services
AACC/PRE/2024/S15	Provision of fire control equipment and maintenance services
AACC/PRE/2024/S16	Provision of and maintenance of sanitary bins
AACC/PRE/2024/S17	Provision of repair and maintenance services -carpentry
AACC/PRE/2024/S18	Provision of repair and maintenance services -plumbing

Detailed pre-qualification documents may be obtained from the **All Africa Conference of Churches (AACC)** accounts office located on 2nd Floor, Bishop Josiah Kibira House along Waiyaki Way opposite Safaricom Headquarters (the entrance is on Mahiga Mairo Road behind the Shell Petrol Station on Waiyaki Way) during the core working hours (**9:00am – 12:30pm and from 2:00pm - to 4.00pm**) upon payment of a non-refundable fee of **Ksh.5,000** either in cash or banker's cheque for each tender from **12th July, 2024**.

Completed Pre-qualification documents accompanied by all requisite supporting documents should be submitted in plain sealed envelopes clearly indicating the **tender number** and the relevant category tendered for and addressed to:

General Secretary

All Africa Conference of Churches

P.O Box 14205 -00800

NAIROBI

Completed documents should be placed in the tender box provided at the reception of the All Africa Conference of Churches on or before **5.00 pm, 31st July, 2024**

Prequalified organizations will be notified in writing once the prequalification documents are opened and analyzed. The All Africa Conference of Churches reserves the right to accept or reject any application in whole or in part and is not bound to give any reasons thereof

NB :All firms that have been pre-qualified before are allowed to re-apply